



Republic of the Philippines  
Department of Education  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

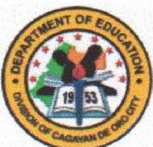
11 September 2023

DIVISION MEMORANDUM  
No. 445 s.2023

SUBMISSION OF THE SCHOOL'S CHILD PROTECTION DATA AND NAME OF  
SCHOOL'S CHILD PROTECTION COORDINATOR

To: CID AND SGOD Chief Supervisors  
Public Schools District Supervisors  
Public and Private Secondary and Elementary School Heads/Principals  
School Child Protection Coordinator  
All Others Concerned

1. Pursuant to DepEd 40 S. 2012 titled **Child Protection Policy** and in compliance with DepEd Memorandum s. 2023, all public and private elementary and secondary schools shall submit the following data/reports using the attached templates on or before September 14, 2023 :
  - a. School Data on the Incidence of Child Abuse
  - b. School Data on the Incidence of Bullying
  - c. School Data on cases involving Child-At-Risk (CAR) and Children in Conflict with the Law in Schools
  - d. Schools with Child Protection (CP) policies and committees
2. The submission of the reports shall be done thru the following:
  - a. Hard copies of the child protection data report shall be endorsed to the *Division Office* thru: Jean T. Loquillano, Division Child Protection Coordinator.
  - b. Fill-out the **Online Child Protection data report** thru this link:  
<https://shorturl.at/vW178>.
3. School Child Protection focal persons and school heads, in coordination with the Public School District Supervisors, shall ensure the authenticity of the submitted data report by checking the filed *Intake Sheet Form*. Hence, the submitted data must correspond to the number of *Intake Sheet Form* signed by the school Child Protection Committee.
4. Further, all public-school heads are required to submit the name of their school Child Protection Focal person and contact details thru this link:  
<https://shorturl.at/vW178>.



Address: Fr. William F. Masterson Avenue, Upper Balulang, Cagayan de Oro

Telephone: (08822) – 8550048



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5. See attached Child Protection templates for reference.
6. This Office directs the immediate and wide dissemination of this Memorandum.

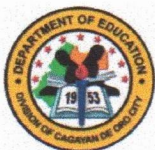
**ROY ANGELO E. GAZO**  
Schools Division Superintendent

Encl.: as stated

To be indicated in the Perpetual Index  
under the following subjects:

Child Protection      Data

JTL / DM – Submission of School's data and Information on Child Protection and School's Protection Coordinator



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